

Junior Advisor Rolling Stock - Mechanichs

JOB DESCRIPTION	
Position	Junior Advisor Rolling Stock
IDENTITY OF THE EMPLOYEE	
Job Title	Advisor Mechanical Engineering
Seniority	At least 5 years of experience in the rolling stock domain
Position in the organisation chart	Rail System Department Reporting to the Rolling Stock Sector Secretary
MAIN DUTIES	
Main Duties	<ul style="list-style-type: none"> • Organise and participate to the SET 02, SET 03, SET 06 meetings and those related to running stock mechanical subjects including those on specific projects (i.e. TrainDy, etc.). • Prepare the Agenda and minutes and distribute all documents necessary to the working groups. • Manage proactively the development of the UIC standards (IRSs, leaflets, TechRecs and their updating) in the areas of competence in coordination with the UIC members. • Provide answer to the technical questions from the UIC members in the areas of interest. • Participate and exchange information with SET 07 (Braking issues) as representative of SET 06. • Prepare feasibility studies, work programs, project proposals and cost-benefit analysis for the projects.

	<ul style="list-style-type: none"> • Prepare the presentations for the Rolling Stock Sector meetings. • Prepare the contracts necessary to carry out specific tasks required for the projects. • Manage and chair the SETs meetings in absence of the Team Leader.
Activities (Projects)	Implementation of the program of work of the Standardisation platform, of the Rail System Forum and of the Rolling Stock Sector.
Job specificities	<ul style="list-style-type: none"> • Solid knowledge in mechanics also supported by university degree. • High target oriented approach in the development of products of railway knowledge (standards, reports, studies, etc. • High capabilities in problem solving, negotiations, diplomacy and management with the relevant interfaces. • Contemporary management of different projects. • Collaboration with other Organisations for the production of IRSs. • Preparation, organisation, management of meetings including the necessary documents.
SKILLS REQUIRED FOR THE POSITION	
Professional Knowledge and qualities required	Mechanical and Railway Science, Project Management, Team Work.
Languages	<p>Fluent (spoken and written) in English, as English is the basic working language.</p> <p>A second language is warmly welcome</p>