# APPLICATION FORMS

## APPLICATION FORM FOR SMALL, TOURIST-FRIENDLY RAILWAY SMALL STATIONS

### Who can apply?

Members of UIC can submit one station on each category (small or large) to the award for tourist-friendly rail station. The award recognizes attention paid to special requirements of leisure tourists when arriving, connecting or departing from small railway stations.

What are "small" railway stations? Either stations qualifying as A, B, C class according to UIC's IRSe10180 or basically community-focused stops that primarily serve local or regional travel needs. These stations may have fewer services and amenities but often play a vital role in connecting towns or rural areas to the broader rail network, offering a more intimate and accessible travel experience.

This is a work document to prepare your application. To submit please use the following link https://forms.office.com/e/z8Yn22KaUD

### How do we judge?

The jury will review the replies to the check-list which assesses how rail and rail stations operators take tourist's needs into account through thoughtful adaptions and/or innovative solutions that improve the feeling of comfort, convenience, safety and security for leisure tourists, enhancing the experience and elevating rail tourism as a memorable starting point to explore a destination.

### Information about the company

Name of the company:

|  |
|---|

Is the Company a UIC Member?   (Check the correct option. Only UIC Members are eligible)

YES / NO

Company website (link to the station lounge website if available)

|  |
|---|

Company social media (optional): link to the company's social media channels

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|---|

### Information about the person in charge of the registration:

Name of the person in charge of registration:

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Job Title of the person in charge of the registration:

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E-mail of the person in charge of the registration:

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Phone Number of the person in charge of registration including international codes:

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## Information about the railway station

a. **Description:** the location of the station, whether it qualifies within UIC's IRSe 10180 A, B, C parameters or what other parameters you use to qualify this station as "small", what company is in charge of station management, and any other relevant information to support the submission as a small station. Up to 700 characters including space.

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b. Is the station used for rail tourist journeys only?

YES / NO

c. Check all the items in the following chart. In order to qualify, the rail station must comply with ALL STANDARD items and with at least HALF PLUS ONE of EXCELLENCE items.

You can add comments or links to pictures, videos, webpages, etc; that might help the jury qualify your answer at the end.

| CRITERIA FOR TOURIST-FRIENDLY RAILWAY SMALL STATION ACCESS, MAIN HALL AND PLATFORMS | SMALL STATIONS | |
|---|---|---|
| | YES | NO |
| **STANDARD** | | |
| 1.Organized, clearly identified, hassle-free **taxi and public transportation stops**, with information easily available in different channels. | | |
| 2.Clearly identified **parking areas** with easy-to-follow **wayfinding system/pictograms to main hall and platforms.** | | |
| 3.Comfortable **waiting areas** with sufficient sitting areas inside the main hall and safe area for tourists clearly identified. | | |
| 4.Facilities for **PRMS** (persons with reduced mobility and persons with disabilities) or assistance available upon request. | | |
| 5.Clean, well-stocked, **toilets** in sufficient amount for the station with a monitoring system in place ensuring cleanliness and supply of essentials. | | |
| 6.Ensured **cleanliness** of all areas (monitoring system in place). | | |
| 7.Clear, large screens displaying **arrival/departure information** _in the hall,_ in at least one foreign language, or Public Announcement system in at least one foreign language. | | |
| 8.Sufficient **charging stations** for electronic devices. | | |
| 9.Available **WiFi** areas, clearly identified. | | |
| 10.Wayfinding system/pictograms and printed or digital or panels offering **information about main tourist services in the station, tourist routes departing from the station and schedules** in at least one foreign language. | | |
| 11.**Information** about **multimodal connections** from the railway station **to main tourist attractions in town** in at least one foreign language. | | |
| 12.**Information** about **multimodal connections** from the railway station _to other tourist destinations_ in at least one foreign language. | | |
| 13.Clear, easy-to-find **meeting point.** | | |
| 14.Clear, easy-to-follow **wayfinding system/pictograms to** multimodal **transportation stops.** | | |
| 15.Digital and/or printed **tourist information about the area** in at least one foreign language. | | |
| 16.Clear **wayfinding system/pictograms to platforms**. | | |
| 17.**Easiness of access to platforms, trains** (trolleys, escalators, lifts, porters). | | |
| 18.**Sheltered areas**, awnings in platforms. | | |
| 19.**Public announcement system** or **clear wayfinding/pictograms for** arriving and departing trains **on platforms**, at least in one foreign language. | | |
| 20.**Evacuation routes, safety and emergency instructions** available with clear pictograms and/or instructions in at least one foreign language. | | |
| 21.**Regular survey of passengers' satisfaction** with rail station infrastructure and services. | | |
| **EXCELLENCE** | | |
| 22.Clearly identified, conveniently placed **drop on-drop off parking areas for tourist** buses, hotel transfers and tour guides, included facilities for persons with reduced mobility and persons with disabilities. | | |
| 23.**Charging docks for electric vehicles**. | | |
| 24.**Parking areas for bikes**. | | |
| 25.**Baggage storage service** available. | | |
| 26.**Tourist Assistance and information** in at least one foreign language. | | |
| 27.**Concession stands** selling typical food, souvenirs, tourist literature during station opening hours and/or **vending machines** and/or information available where to find food in the surrounding area in at least one foreign language. | | |
| 28. Convenience store selling basic **travel essentials** during station opening hours, and/or vending machines and/or information available where to find travel essentials in the surrounding area in at least one foreign language. | | |
| 29.**Station as a tourist attraction** with tourist information about the station, itineraries in printed, digital or downloadable audio guide format in at least 1 foreign language. | | |
| 30.Information about **Cultural activities** in the hall: music, exhibitions, other. | | |

You can add comments or links to pictures, videos, websites, etc. that might help the jury qualify your answer here.

d. **OPTIONAL:** Please describe how the tourist-friendly solutions/features introduced in this small station contribute to one or several of the following aspects. These items will be taken into account in case of a tie-in:

**Innovation:** what innovative solutions, adaptations have been introduced into this railway station in order to improve tourist-friendliness? Up to 700 characters with spaces

**Environmental Sustainability:** How do solutions to improve tourist-friendliness in this railway station beneficial to environmental sustainability? Up to 700 characters with spaces.

**Cooperation & Partnerships:** Were any external stakeholders involved in the improvement of tourist-friendly conditions for this railway station? Up to 700 characters with spaces.

**Inclusion:** Are any of the measures taken to improve the tourist-friendliness of the railway station also aimed at improving its inclusivity? (beyond regulations) Up to 700 characters with spaces.